

**COUNTY OF LOS ANGELES DEPARTMENT OF MENTAL HEALTH
PROGRAM SUPPORT BUREAU
QUALITY IMPROVEMENT DIVISION
CULTURAL COMPETENCY COMMITTEE MEETING MINUTES**

Date: March 13, 2013

Present: Ann Lee/Long Beach-South Bay Geo Init; Don Gonzales/Quality Assurance; Sandra Chin/Data-GIS Unit; Tomas Martinez/Pepperdine University; Trudy Washington/Quality Improvement-CC; Staci Atkins/DMH SA 6 Administration; Yue Hua Xu/DMH SA 3; Saul Zepeda/Hathaway Sycamores; Jady Sagun/Alafia Mental Health Institute; Kaliah Salas; Francisco Lilasru/Bayfront YFS; Michelle Hernandez/Enki; Kevin Tsang/DMH OASOC; Kia Hayes/Quality Improvement-CC; Leticia Ximénez (Co-Chair)/DMH Community & Government Relations Division; Moses Adegbola/Data-GIS Unit; Sandra Chang-Ptasinski/Quality Improvement-CC.

Agenda Items	Comments/Discussion/Recommendations/Conclusions	Action Item	Person(s) Responsible
Welcome & Introductions	Co-Chair, Leticia Ximénez, welcomed everyone and attendees introduced themselves		Leticia Ximénez, Psy.D. (Co-Chair)
Review of Minutes	February 13, 2013 minutes reviewed and approved.		Leticia Ximénez, Psy.D. (Co-Chair)
ESM Update	Per Co-Chair request, Sandra Chang Ptasinski reviewed her roles and responsibilities as Ethnic Services Manager (ESM). APS/EQRO Annual System Review will take place April 29 th and 30 th . The Cultural Competency Plan continues to be one of the focal areas. Summary reports/updates have been requested from Programs featured in the LACDMH Cultural Competency Plan on current strategies to reduce disparities. One of the sessions with APS/EQRO reviewers may include the CCC. Attendance requests will be sent to members, at least the Co-Chairs and Workgroup Lead Persons, once session planning is finalized.		Sandra Chang Ptasinski, Ph.D. (ESM)

<p>Presentation by New Co-chairs: "Discussing the direction of CCC"</p> <p>CCC and the CC Plan</p> <p>CCC Workgroups</p> <p>CCC Demographic Chart</p>	<p>Presented the CC Summit summary on strategies to reduce disparities titled "Conversation Café". Sandra explained how information was gathered from CC Summit participants and summarized key themes in the recommendations gathered to increase cultural competency:</p> <ul style="list-style-type: none"> • Remain culturally-responsive, open-minded and sensitive. • Be aware that what we say and how we express our ideas matters and can be misinterpreted and offensive to persons from a different culture. • Respect the uniqueness of each culture. • Strive for workforce that reflects the diversity of communities served. <ul style="list-style-type: none"> • Dr. Ximénez made a presentation and led a discussion regarding "The Direction of the CCC." • Reviewed the Department's 2010 Cultural Competency Plan Requirements, specifically Criterion 4 which covers the Cultural Competency Committee (CCC). • Reviewed the roles and responsibilities of the CCC as prescribed in the CC Plan. • Reviewed the CCC activities under the 10 strategies delineated in the CC Plan. • Reviewed the 2012 CCC Workgroup accomplishments and the work that the 2013 CCC Workgroups are currently undertaking. • Explained the importance of having a diverse representation in the CCC. Circulated and updated CCC member information on demographic chart as a means of 	<p>The Conversation Café Report will be electronically sent to CCC members. The CCC members will review it, and its implementation will be discussed in a future meeting</p>	<p>Sandra Chang Ptasinski, Ph.D. (ESM) (Cont'd)</p> <p>Leticia Ximénez, Psy.D. (Co-Chair)</p>
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<p>CCC Direction for 2013</p>	<p>obtaining a snapshot of the groups currently being represented, and determining what other groups to invite.</p> <ul style="list-style-type: none"> Discussed: <ul style="list-style-type: none"> The importance of the CCC in enhancing cultural diversity and awareness, a culturally competent and culturally sensitive working environment, and culturally competent and culturally sensitive mental health services. CCC Members agreed on the importance of the CCC and the points discussed. The direction of the CCC for 2013 and the importance for all CCC members to be part of and take ownership. Encouraged new members to choose and become part of the 2013 CCC Workgroups. Each member agreed to do so. 		<p>Leticia Ximénez, Psy.D. (Co-Chair) (cont'd)</p>
<p>CCC Membership</p>	<ul style="list-style-type: none"> Membership and the importance of having a diverse representation as well as the importance of each member to be a representative, an advocate, and a liaison for each of the cultural groups they belong to and work with and work for. Members agreed to be active liaisons and active participants. 		
<p>CCC Meeting Logistics</p>	<ul style="list-style-type: none"> Who to invite to the CCC (Service Areas, age groups, UREP Subcommittees, consumers and family advocates, HR, and Patients Rights Office representatives). The Co-Chairs will continue to invite the SA and age group DC's as well as UREP Subcommittee members. Restructuring the meetings to include a CC presentation at meeting. Leaders to send representatives and schedule presentations. Changing to a day, time and location convenient for most members. CCC Meeting location changed to 550 S. 		

	<p>Vermont, 6th floor conference room.</p> <ul style="list-style-type: none"> - Presentations and presenters for CCC Meetings - How to improve the CCC Meetings (i.e., use WebEx technology) 		
Workgroup Reports	<p>1) California Reducing Disparities Reports (CRDP) Similarities and Differences</p> <p>2) Reduction of Criminalization Via Needs Assessment</p> <p>3) Training Recommendations for Inclusion of Family/Spirituality</p> <p>4) E-news Column</p> <p>Workgroups met to:</p> <p>Include and welcome new members</p> <p>Finalize their goals and objectives</p>	<p>Final document will be sent electronically to CCC</p>	Workgroup Members
Next meeting	<ul style="list-style-type: none"> ▪ Wednesday, April 10, 2013, 1:30 pm to 3:30 pm 550 S. Vermont Ave., 6th Floor Conference Room. 		

Respectfully Submitted,